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| **OFFICE OF THE COMMUNICATIONS AUTHORITY** | | | | |
|  | | | | |
| **Application for Recognition of Foreign \*Testing laboratory / Certification Body by OFCA** | | | | |
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|  | | | | |
| **PART A :** | **PARTICULARS OF DESIGNATING AUTHORITY** | | | |
| 1. Name of Designating Authority: | | |  |  |
| 2. Correspondence Address : | | |  |  |
|  | | |  |  |
| 3. Name and Title of Contact Person : | | |  |  |
| 4. Tel. No. : | | |  |  |
| 5. Fax. No. : | | |  |  |
| 6. Email Address : | | |  |  |
|  | | |  |  |
| **PART B :** | | **PARTICULARS OF \* TESTING LABORATORY / CERTIFICATION BODY** | | |
| 1. Name of \*Testing Laboratory / Certification Body : | | |  |  |
| 2. Mail Address : | | |  |  |
| 3. Physical Address : | | |  |  |
| 4. Name and Title of Contact Person : | | |  |  |
| 5. Tel. No. : | | |  |  |
| 6. Fax. No. : | | |  |  |
| 7. Email Address : | | |  |  |
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| **PART C :** | | | | | **ACCREDITATION INFORMATION** | | | | | | | | | | | | |
| Name of Accreditation Body : | | | | | | | | | |  | | | | | | |  |
| Address : | | | | | | | | | |  | | | | | | |  |
| Website : | | | | | | | | | |  | | | | | | |  |
|  | | | | | | | | | | | | | | | | | |
|  | | | Accredited to ISO/IEC 17025 | | | | | | | | | | | Date of Expiry : | |  |  |
| Date of issue : | | | | | |  | |  | | |
|  | | | Accredited to ISO/IEC 17065 | | | | | | | | | | | Date of Expiry : | |  |  |
| Date of issue : | | | | | |  | |  | | |
| Please specify the HKCA specifications and/or type acceptance criteria for which the recognition is sought : | | | | | | | | | | | | | | | | | |
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| **PART D :** | | | | | | | **CHECKLIST OF DOCUMENTS SUBMITTED** | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | Covering letter from Designating Authority | | | | | | | | | | | | | | | |
|  | | Certificate of accreditation to ISO/IEC 17065with scopes of accreditation | | | | | | | | | | | | | | | |
|  | | Certificate of accreditation to ISO/IEC 17025 with scopes of accreditation | | | | | | | | | | | | | | | |
|  | | Contractual agreement with an ISO/IEC 17025 accredited testing laboratory | | | | | | | | | | | | | | | |
|  | | A copy of auditing and surveillance procedures | | | | | | | | | | | | | | | |
|  | | A copy of certification procedures | | | | | | | | | | | | | | | |
|  | | A copy of assessment report or executive summary of the report from accreditation body | | | | | | | | | | | | | | | |
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| **PART E :** | | | | | | | | **AUTHORISATION OF DESIGNATING AUTHORITY** | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Name : | | | |  | | | | | | | | Position Held : | | |  | |  |
| Signature : | | | | | |  | | | | | | Date : |  | | | |  |
|  | | | | | | | | | | | | | | | | | |
| Notes :  🞎 Tick where appropriate;  \* Delete whichever is inapplicable. | | | | | | | | | | | | | | | | | |