

Application Form¹

Subsidy Scheme to Support Upgrading of Satellite Master Antenna Television (“SMATV”) Systems

Details of Applicant

Name of Applicant : _____

Correspondence Address : _____

Contact Person ²	Telephone No.	Fax No.	Email
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The Applicant is a/an (Please tick one) :

<input type="checkbox"/> SMATV Contractor	<input type="checkbox"/> Hospital
<input type="checkbox"/> Owners' Corporation	<input type="checkbox"/> University/College
<input type="checkbox"/> Property Manager	<input type="checkbox"/> Others (Please specify)
<input type="checkbox"/> Sole Owner of Building	_____
<input type="checkbox"/> Hotel	

Details of SMATV System (“the System”)

Name of SMATV Contractor³ : _____

SMATV Licence Number⁴: SA_____ -SA System Number : _____

Location of Dish Antennae of
the System : _____

Declaration of Applicant

We have read and agreed to be bound by the provisions of the “Introductory Notes for Applications under the Subsidy Scheme to Support Upgrading of Satellite Master Antenna Television (“SMATV”) Systems” and would like to apply for a subsidy of HK\$20,000 under the captioned Subsidy Scheme. We hereby declare and represent to the Office of the Communications Authority (“OFCA”) that:

- (a) we are the sole owner of the System*/ appointed applicant under the Letter of Consent* (delete wherever it is appropriate) and are authorised by the owner to submit this application;
- (b) we are the local contact person possesses all delegated powers to answer any questions that OFCA may have relating to this application;
- (c) we shall only use the subsidy to subsidise a one-off upgrade the System to enable the co-existence of the System and the fifth generation mobile (“5G”) systems, and understand that the subsidy is not intended to cover recurrent expenses such as maintenance or repair;

¹ This Application form must be printed on both sides of a single sheet

² See paragraph 9(b) in the “Introductory Notes for Applications under the Subsidy Scheme to Support Upgrading of Satellite Master Antenna Television (“SMATV”) Systems”

³ A SMATV contractor is a holder of Satellite Master Antenna Television licence issued by the Communications Authority.

⁴ The licence number and system number of a SMATV system are stated on the SMATV licence and can be obtained from the concerned SMATV contractor.

- (d) we agree to indemnify OFCA against any loss, damages, costs (including legal costs) or inconvenience it suffers due to any claim of any parties for ownership of the above-stated System (or entitlement to the subsidy for the above-stated System);
- (e) in the event of any dispute or difference as to the ownership of the System at any point in time, we agree to resolve such dispute or difference with the parties involved on our own accord and understand that OFCA is not obliged to render any assistance to us; and
- (f) OFCA is entitled to and may rely on all of the declarations and representations made by the parties under the Letter of Consent in providing and administering the captioned subsidy scheme.

Disclosure of Data Provided

We agree that OFCA may disclose all relevant data (including any personal data) provided by us in this application to parties funding the Subsidy Scheme or to any parties as necessary for the processing of this application. Where the relevant data includes any personal data, we understand that OFCA may disclose such personal data in accordance with the section titled "Provision of Personal Data" in the "Introductory Notes for Applications under the Subsidy Scheme to Support Upgrading of Satellite Master Antenna Television ("SMATV") Systems".

Signatory's Name

Authorised Signature
of the Applicant

Signatory's Position

Date

Official Stamp

Checklist for Supporting Documents

Subsidy Scheme to Support Upgrading of Satellite Master Antenna Television (“SMATV”) Systems

An applicant is required to provide supporting documents to ascertain (i) its identity and (ii) its ownership of the concerned system. Supporting documents which are copies of their original should bear an official stamp and an authorised signature of the applicant.

(1) Identity of Applicant

Please provide **one** of the following sets of supporting documents to ascertain the identity of the applicant and put a tick in the appropriate boxes below:

(a) Evidence of incorporation/establishment:

- | | | |
|--------------------------|----------------------|--|
| <input type="checkbox"/> | For Hong Kong entity | A copy of the Certificate of Incorporation and valid Business Registration Certificate |
| <input type="checkbox"/> | For foreign company | A copy of Certificate of Incorporation or its equivalence certified by its director or authorised person |

If the aforementioned documents cannot be provided because the applicant is not an incorporated entity, the following documents should instead be provided:

- | | | |
|--------------------------|-------------------------|--|
| <input type="checkbox"/> | For owners’ corporation | A copy of certificate of registration of corporation |
| <input type="checkbox"/> | University/College | A copy of the relevant ordinance or its registration with the Education Bureau |
| <input type="checkbox"/> | for others: | _____ |
| | | (please specify) |

(2) Ownership of the System

Please provide **one** of the following sets of supporting document(s) to ascertain the applicant’s ownership or status of the concerned system and put a tick at the appropriate boxes below:

- a document clearly showing the applicant’s ownership of the concerned system at the date of application (e.g. a copy of valid SMATV contract which includes explicit provisions about ownership of the concerned system); **or**
- (a) a letter of consent signed by three parties, namely (i) the SMATV contractor (ii) the appointing party (e.g. owners’ corporation, property manager) that appoints the SMATV contractor to maintain/lease the concerned system under a SMATV contract; and (iii) a representative of the owners of the building(s) which the concerned system is served in the same form as set out in Annex 1 of the Introductory Notes (“Letter of Consent”). In the Letter of Consent, the three parties should declare that they have no objection to the applicant’s claim that it is the owner of the concerned system and acknowledge that OFCA is entitled to and may rely on the declarations and representations in the Letter of Consent in order to provide and administer the captioned subsidy scheme; and
- (b) a copy of the valid SMATV contract entered with the SMATV contractor regarding the maintenance/leasing of the concerned system.