

申請業餘莫爾斯電碼測驗 Application for Amateur Morse Test

填寫本表格前，請閱讀以下資料。

1. 每位申請人只能提交一份表格。
2. 此表格內甲、乙兩欄之各項目均須用中文或英文清楚填寫，並請在適當方格內填上[V]號。
3. 申請時需要提交香港身份證或護照。如未能提交所需證明文件，申請將不獲處理。
4. 測驗日期可查閱網頁：<http://www.ofca.gov.hk>。逾期申請，恕不受理。
5. 測驗費用為港幣80元。
6. 填妥的申請表格，請以下列方式提交 -
 - (a) 親自前往或郵寄至**通訊事務管理局辦公室支援服務分組**，地址為：**香港灣仔皇后大道東213號胡忠大廈20樓**；
 - (b) 傳真至 3155 0944；
 - (c) 電郵至 support_services@ofca.gov.hk。
7. 所需證明文件，可於網上提交申請時按照指引上載或以下列方式提交 -
 - (a) 親自前往或郵寄至通訊辦支援服務分組；
 - (b) 傳真至 3155 0944；或
 - (c) 電郵至 support_services@ofca.gov.hk（通訊辦接受電子複本）。
8. 接受以現金、劃線支票、銀行本票、「繳費靈」、「易辦事」、「轉數快」繳費櫃檯付款。劃線支票或銀行本票須註明支付『通訊事務管理局辦公室』。若採用海外支票或銀行本票應包括本地銀行收取的手續費。付款辦法 -
 - (a) 如親自前往通訊辦支援服務分組，接受以現金、劃線支票、銀行本票、「易辦事」或「轉數快」繳費櫃檯付款；或
 - (b) 如經互聯網、郵遞、傳真或電郵提交申請表格，可郵寄劃線支票或銀行本票至通訊辦支援服務分組收或憑帳單編號使用「繳費靈」付款。帳單編號會於網上申請完成後以電郵通知你或在你的申請獲批准後由支援服務分組通知你。
9. 通訊辦的辦公時間為星期一至五上午八時三十分至下午十二時三十分及下午一時三十分至下午五時四十五分，星期六、日及公眾假期休息。
10. 測驗的成績會在測驗結束後通知考生。
11. 通訊辦保留權利更改測驗時間／取消測驗。已繳交的申請費用，一般不獲發還，但如通訊辦因未能預見的情況(如惡劣天氣)更改測驗時間／取消測驗，通訊辦有絕對酌情權，可就改期／取消的測驗退回全部或部分已繳的費用。
12. 有關業餘莫爾斯電碼測驗的查詢，請致電 2961 6265，傳真至 3155 0944 或 電郵至 support_services@ofca.gov.hk。

個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東213號胡忠大廈29樓，傳真號碼 2591 0316。

Please read the information below before completing this application form.

1. Each applicant shall submit one form only.
2. Parts A and B in this form should be completed clearly in either Chinese or English. Please put a tick “√” in the appropriate box(es).
3. Hong Kong Identity Card or passport is required to support this application. Applications with insufficient supporting documents will not be processed.
4. The date of the test is available at <http://www.ofca.gov.hk>. All applications should reach the Office of the Communications Authority (OFCA) in 7 days before the date of the test. No application will be accepted after the deadline.
5. The test fee is HK\$80.
6. Please submit the completed application form by any of the following methods -
 - (a) application in person or by post to: **Support Services Subsection, Office of the Communications Authority, 20/F Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong;**
 - (b) by fax to 3155 0944;
 - (c) by e-mail to support_services@ofca.gov.hk
7. The required supporting documents may be uploaded following the instructions on the application is submitted online or submitted by any of the following methods -
 - (a) in person or by post to Support Services Subsection of OFCA;
 - (b) by fax to 3155 0944; OR
 - (c) by e-mail to support_services@ofca.gov.hk; (electronic copies are accepted).
8. Payment can be made by cash, crossed cheque, bank draft, PPS, EPS or FPS at counter. Crossed cheque or bank draft should be made payable to "Office of the Communications Authority". Cheque or bank draft issued by overseas bank should cover the charges of our local bank. Payment methods -
 - (a) in person to Support Services Subsection of OFCA, you may pay by cash, crossed cheque, bank draft, EPS or FPS at counter; OR
 - (b) if application is submitted online or by post, fax or email, you may send a crossed cheque or bank draft by post to Support Services Subsection of OFCA or pay by PPS using the given bill number. The bill number will be emailed to you upon online submission or notified to you by Support Services Subsection upon approval of your application.
9. OFCA opening hours are Monday to Friday 8:30 am to 12:30 pm and 1:30 pm to 5:45 pm. The office will close on Saturdays, Sundays and Public Holidays.
10. Candidates will be notified of their test results after the test.
11. OFCA reserves the right to reschedule / cancel the test. All paid application fees are in general non-refundable. If the test is rescheduled / cancelled due to unforeseen circumstances (e.g. bad weather), OFCA may at its absolute discretion refund the whole or part of the fee paid in respect of a test which is rescheduled / cancelled.
12. For enquiries about the Amateur Morse Test, please call us on 2961 6265, fax to 3155 0944 or email to support_services@ofca.gov.hk.

Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be able to process your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2591 0316.

申請業餘莫爾斯電碼測驗
APPLICATION FOR AMATEUR MORSE TEST

甲欄 : 申請人資料
PART A : PARTICULARS OF APPLICANT

(請用正楷填寫 Please fill in BLOCK letters)

姓名

Name: _____

英文 - 姓氏先行 (English - Surname first)

中文 (Chinese)

出生日期

Date of Birth: _____

出生地點

Place of Birth: _____

性別

Sex: _____

地址

Address: _____

電話號碼

Telephone No.: _____

日間 (Daytime)

流動 (Mobile)

電郵地址

E-mail Address: _____

傳真號碼

Fax No.: _____

香港身份證號碼/護照號碼

H.K. Identity Card No./Passport No.: _____

簽發日期

Date of Issue: _____

簽發機構

Issuing Authority: _____

莫爾斯測驗級別:

Class of Morse Test:

每分鐘12組字

12 Words per Minute

或

OR

每分鐘5組字

5 Words per Minute

測驗日期:

Test Date: _____

有特殊需要的考生（例如殘疾考生）如欲申請特別評估安排，須在提交申請前和通訊辦聯絡，並在下列空位註明所需的特別評估安排。

Candidates with special needs (such as candidates with disabilities) who would like to apply for special assessments arrangements should contact OFCA before the submission of application, and indicate in the space below the special assessment arrangements required.

乙欄 : 申請人聲明
PART B : DECLARATION OF APPLICANT

本人茲聲明本人在此表格及所呈交文件內所提供的內容及資料，就本人所知及相信均屬真實、正確及完整。

I hereby declare that the information and particulars given by me in this form and in the documents submitted are to the best of my knowledge true, correct and completed.

申請人簽名

Signature of Applicant: _____

日期

Date: _____

本欄不必填寫
FOR OFFICIAL USE ONLY

AA,

Please accept payment of HK\$80 for Morse Test for Radio Amateurs.

Test Date: _____ Candidate No.: _____

Receipt No: _____

Date: _____

Data verified by: _____ Approved by: _____ Date: _____